

**Non-Profit Application  
& Agreement**

Ohio Expo Center, Lausche Building  
717 E 17th Ave.  
Columbus, OH, USA 43211

**January 30 - February 1, 2015**

Please indicate any updates or changes as required. Check box(s) for contact info you DO NOT wish to have listed on our website. PLEASE USE BLACK INK ONLY

Company Name \_\_\_\_\_ Proof of Non-Profit Registration required

Contact Name \_\_\_\_\_  Title \_\_\_\_\_

Business Phone \_\_\_\_\_  Cell Phone \_\_\_\_\_  Fax \_\_\_\_\_

Mailing Address \_\_\_\_\_

Business Address \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_  www.Facebook.com/\_\_\_\_\_

Booth Rates		
Deposit must be received by date indicated for rate to apply.		
Exhibit Space	Before Oct. 27/14	Before Oct. 27/14
5ft x 10ft	\$695.00	\$795.00
10ft x 10ft	\$1095.00	\$1195.00
Space includes 8 ft. draped back, side wall <b>AND CARPET (NEW)</b> but does not include electricity or furnishings. These may be ordered from show supplier. No booth sharing or subletting unless approved in writing by Show Management.		

Contractual Obligations	
Booth size	_____ x _____
Rate	\$ _____
Premium Corner	_____ x \$200
* Corner premium cost is \$200 per corner. Purchase 2 booths in one (1) show and receive one (1) corner premium at no extra charge.	

Please describe your organization and the service(s) that it provides. This information will be used on the show's web site:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

We propose to exhibit the following ITEMS: (In the event that these items are not accepted, any monies paid shall be refunded)

\_\_\_\_\_

\_\_\_\_\_

Note: Only items that have been approved and accepted are allowed. No exceptions.

Please indicate if you are interested in any of the following:

Seminars    Door Prizes    Main Stage Entertainment    Sponsorship    Showguide Advertisement

**Payment Schedule**

Initial deposit of 20% due with this application/contract \_\_\_\_\_

40% due 60 days prior to show \_\_\_\_\_

Balance due 30 days prior to show \_\_\_\_\_

You must **INITIAL AND RETURN** both pages of this contract.

Please fax this form to **(705) 876-6526** or email to **info@BlackKatShows.com**

**An invoice and payment form will be emailed to you.**

Initials \_\_\_\_\_

**BK Use**

Date: \_\_\_\_\_

Rep: \_\_\_\_\_

## Non-Profit Contract Terms & Agreement

Black Kat Shows (a Division of Touch Magazine Inc.) or Show Management will be referred to as "Management" and Show related facilities will be referred to as "Centre".

1. Once the Centre has placed the exhibit space at the disposal of the Management, the Management shall make available to the applicant for the period of the Show the space applied for, including rod and drape.
2. Subletting of space by the Exhibitor is prohibited. Sharing or other use of the space not specifically authorized by the Management is prohibited.
3. No signs or advertising devices shall be displayed outside space other than those furnished by the Management. Displays blocking the unobstructed view from space to space are prohibited. No displays or signs may be affixed to building walls or posts.
4. No wiring, installation of spotlights or other electrical work and no carpentry work shall be done except by either Centre employees or firms so designated by the Management.
5. Exhibitors shall abide by and observe all local by-laws, laws, rules and regulations of the Province/State and City where the Show takes place, and departments thereof and all rules of the related Centre.
6. No Exhibitor shall use any inflammable decorations or covering for display fixtures and all fabrics or other material used for decoration or covering of tables and/or risers shall be flameproof.
7. The Exhibitor will hold Black Kat Shows and the owners of the buildings and grounds harmless from any damage or liability arising from any injury or damage to said Exhibitor, his agents, servants or employees, or to the property of the said Exhibitor occurring in the buildings or grounds or the approaches and entrances thereto.
8. Once a contract is accepted, Exhibitors shall not be entitled to a refund of any part of any fee should the Exhibitor for any reason be unable to exhibit at the Show, or cancel any space previously contracted for. Exhibitors who are unable to exhibit at the Show, or cancel any space previously contracted for, may request in writing that any monies on account with Management (less an administrative fee if cancellation request is made more than two months prior to the Show) be transferred to another Show produced by Management. Such Show must be scheduled to be held within one calendar year of the cancelled show.
9. If an Exhibitor fails to make payments due herein when they are due, such Exhibitor's rights to exhibit may be cancelled by the Management without further notice.
10. Management reserves the right to alter or change the space assigned to an Exhibitor, to alter or remove exhibits or their personnel if, in Management's opinion, their conduct or presentation is objectionable to other Show Participants or contravenes local by-laws.
11. Management reserves the right to cancel this contract and to withhold possession of exhibit space at Management's discretion, and/or if the Exhibitor fails to perform any material condition of the contract or refuses to abide by Show rules and regulations.
12. In the event that because of war, fire, strike, government regulation, public catastrophe, act of God, force majeure or the public enemy or other cause, the Show or any part thereof is prevented from being held, is canceled by the Management the exhibit space applied for herein becomes unavailable, Management shall determine and refund the applicant his proportionate share of the balance of the aggregate exhibit fees received which remains after deducting expenses incurred by the Management and reasonable compensation to the Management, but in no case shall the amount of refund to the applicant exceed the amount of exhibit fee paid.
13. Neither the Management, the Centre nor any of their officers, agents, employees or other representatives, shall be held accountable or liable for, and the same are hereby released from accountability or liability for any damage, loss, harm or injury to the person or any property of the applicant or any of its officers, agents, employees, or other representatives, resulting from theft, fire, water, accident or any other cause, and neither the Management nor the Centre will obtain insurance against any such damage, loss, harm or injury.
14. The applicant hereby agrees to indemnify, defend and protect the Management and the Centre against, and hold and save the Management and the Centre harmless from any and all claims, demands, suits, liability, damages, loss, costs, attorney fees and expense of whatever kind or nature which might result from or arise out of any action or failure to act of the applicant or any of its officers, agents, employees, or other representatives, including but not limited to claims or damage or loss to property, or from or out of any damage, loss, harm or injury to the person or any property of the applicant or any of its officers, agents, employees or other representatives.
15. Draws, lotteries or contests are prohibited without prior approval of Management.
16. All staff hired by Exhibitors for Shows in Ontario must be 19 years of age or older. All staff hired by Exhibitors for Shows in Quebec must be 18 years of age or older. All staff hired by Exhibitors for Shows in United States must be 21 years of age or older.
17. The Exhibitor agrees to maintain qualified personnel in the display at all times during the Show hours.
18. The Exhibitor agrees to have liability and property damage and insurance to a minimum limit of one million dollars (\$1,000,000.00) and proof of such insurance shall be available to Management before the opening of the show.
19. The Exhibitor agrees that no display shall be dismantled or goods removed during the entire run of the Show and the display will remain intact until the closing hour of the last day of the Show. Early dismantling or goods removed prior to the closing hour of the show will result in a \$150.00 fine.

We agree to abide by all rules and regulations adopted by Show Management (Black Kat Shows) and have read the Exhibitor Contract Terms & Agreement as shown above.

\_\_\_\_\_

Date

Application by (Please Print)

Signature

\_\_\_\_\_

Date

Accepted by (Show Management)

Signature

To better serve you, we process your application electronically. After you have completed all fields, please click the SUBMIT button:

You are also required fax or mail a signed and initialed printout of this application. Please click the PRINT button: