

Exhibitor Check List Ottawa 2011



All forms are enclosed in your exhibitor kit.

Ordered/Submitted

Send To:

Final Payment

Payable to Black Kat Enterprises

DUE: December 4, 2010

Exhibitor Badges

Black Kat Enterprises -- Fx. 705-876-6526 or info@black-kat.ca

DUE: January 7, 2011

Door Prize Information

Black Kat Enterprises -- Fx. 705-876-6526 or info@black-kat.ca

DUE January 7, 2011

Equipment Order Form

Freeman -- Fx. 613.745.8303

DUE: January 5, 2011 for Advanced pricing (carpet, tables, booth vacuuming etc.)

Electrical Order Form

Bowie Electrical -- Fx. 613-739-8050

DUE: January 6, 2011 for Advanced pricing

Parking Passes

Parking Passes can be purchased on-site for \$5/day

Hotel Reservations

Extended Stay Hotel -- Ph. 613.236.7500

DUE: January 14, 2011

141 Cooper Street, Ottawa \$92.00/night dbl occupancy

Black Kat Enterprises
314 Townsend Street, Peterborough ON K9J 2K8

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